

ALLAMA IQBAL OPEN UNIVERSITY, ISLAMABAD
(Department of Library and Information Sciences)

WARNING

1. **PLAGIARISM OR HIRING OF GHOST WRITER(S) FOR SOLVING THE ASSIGNMENT(S) WILL DEBAR THE STUDENT FROM AWARD OF DEGREE/CERTIFICATE, IF FOUND AT ANY STAGE.**
2. **SUBMITTING ASSIGNMENTS BORROWED OR STOLEN FROM OTHER(S) AS ONE'S OWN WILL BE PENALIZED AS DEFINED IN "AIOU PLAGIARISM POLICY".**

Course: Management of Serial Publications–II (5654)

Semester: Autumn, 2013

Level: MLIS

Total Marks: 100

Pass Marks: 40

ASSIGNMENT No. 1

(Units: 10–14)

Note: Use your own words while working on your assignment. In case of quoting any fact or statement from any source, always remember to provide full reference of the source according to "Turabian's Manual" provided in your course material. All questions carry equal marks.

- Q. 1 Indexing and Abstracting services of serial publications are important services. How these can be helpful in guiding the contents of periodicals? Explain in detail.
- Q. 2 What is ISI web of knowledge? How this web is calculating the impact factor? Explain.
- Q. 3 Cataloging and Classification is very important feature in of serials organization. Explain in your own words the role of this service in serial organization.
- Q. 4 Explain why microfilms of serials failed and electronic/web journals got success in serials automation process.
- Q. 5 What do you know about computer-based serials control? Explain in detail about bibliographic utilities centers/networks and their role in interlibrary loan?

ASSIGNMENT No. 2

(Units: 15–18)

Total Marks: 100

Pass Marks: 40

Note: All questions carry equal marks.

- Q. 1 Discuss the role of bibliographic agency in a bibliographic control of serials.
- Q. 2 Discuss in detail the criteria of conservation and preservation of serials collection.
- Q. 3 How to negotiate with subscription agencies, and why?
- Q. 4 What is serial librarianship? Describe the duties and responsibilities of serial librarian in detail.
- Q. 5 Define binding. Explain general rules for binding and binding procedures.

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